Dear Parents/Carers,

As you are aware, we are currently unable to meet in person due to the coronavirus outbreak. This is going to be a particularly challenging time for families and children, and we would like to be able to offer continued support and communication via our online platforms.

We’d like to offer you the opportunity to be part of an online group using NAMEOF SOCIAL MEDIA PLATFORM during the time we can’t physically meet.

Keeping safe online is our top priority for you and your children and we will be following strict guidelines to ensure that your family is not put at risk. Our full safeguarding policy can be found here ***(insert link).***

Please be assured that:

* All communication will occur from (***insert name of group account)***and never from the personal account of an adult
* (***name of group account*)** is always monitored regularly by at least 2 adults
* All communication will be:
  + Transparent: visible to at least 2 adults and able to be shared with parents
  + Accountable: written record and seen by at least 2 adults
  + Purposeful: for a specific purpose that is in the best interest of you and your child/ren
* All adults with access to the account have been safely recruited via our policy ***(available here)*** which includes an Enhanced DBS check

Please know that we are keen to support you and your child during this challenging time. If there is any practical or pastoral support that you would appreciate, let us know! If you would like to discuss anything further, please contact our Team Leader ***(insert name here)*** who will be taking responsibility for our online engagement.

Kind regards,

***(insert name here)***

***(insert contact information here)***

**ONLINE COMMUNICATION CONSENT FORM**

***INSERT GROUP NAME***

|  |
| --- |
|  |

**PARENT/CARER DETAILS:**

**Name:**

**Email:**

**Phone number:**

**Address:**

|  |
| --- |
|  |

**CHILD DETAILS:**

**Name:**

**Age***:*

**School:**

|  |
| --- |
|  |

**CONSENTS:**

I give permission for **(*insert group name here)*** to contact me via the following platforms:

* Facebook (13+)
* Email
* Zoom (video conferencing)
* Microsoft Teams
* Other:

|  |
| --- |
|  |

Name:

Signed:

Date: