



## Retired Clergy Service Fees Claim Form

This form is for the use of Retired Clergy taking funeral services, crematorium services or wedding services.

The person taking the service should complete the form and give it to the Churchwarden / PCC Treasurer who should reimburse the officiating minister **as soon as possible after the event.**

<b>Name of Officiating Minister</b>		
<b>Address</b>		
<b>Telephone Number</b>		
<b>Service(s) Taken (Please list with details)</b>		
<b>Mileage (with dates)</b>		
<b>Fees Claimed (please itemize)</b>		
<b>BACS Details</b>	<b>Account Number</b>	
	<b>Sort Code</b>	
	<b>Name</b>	
<b>Signature of Officiating Minister</b>		