



## Role Description [MDR Reviewer]

Ely Diocese seeks to:

**Engage** fully and courageously with the needs of our communities, locally and globally.

**Grow** God's church by finding disciples and nurturing leaders.

**Deepen** our commitment to God through word, worship, and prayer.

### Overview:

The role of an MDR Reviewer is to:

- journey with clergy acting as a coach/mentor
- facilitate a conversation that is able to review ministry and help the reviewee identify priorities for the future
- help to ensure that support delivered by the central support team is appropriate, well targeted, and effective
- support the nurturing of confident leaders across the diocese

### Expectations:

All MDR reviewers can expect:

- full training and support, access to 'refresher' training if needed provided through the diocese
- expenses for travel and reasonable hospitality to be paid provided through the diocese
- feedback on their role provided through the Director of Mission and Ministry
- preparatory work to have been undertaken by the reviewee and submitted in good time
- a dedicated, uninterrupted period of time for the MDR conversation to take place

**All MDR Reviewees can expect:**

- a helpful (always supportive but at times challenging) conversation with a well-trained reviewer
- preparatory work to have been completed by the reviewer along with the writing-up of the ministry development plan after the review.
- a journey partner who is focussed nurturing local leadership
- a dedicated, uninterrupted period of time for the MDR conversation to take place
- that MDRs will be followed up appropriately and support given to enabling priorities identified within the ministry development plan to be met

We ask for MDR Reviewers to make a minimum commitment of carrying out 4 reviews per year.

**Hours of Work:**

This role is in addition to other responsibilities that the individual may have within a work, home, parish, and Diocesan context. As such, there are no set hours of work and the expectation is that the individual will manage their time appropriately, ensuring that other commitments do not suffer. The Director of Mission and Ministry is available to talk through conflicting priorities as needed.

The Diocese is committed to the wellbeing of all and therefore continues to advocate that MDR reviewers continue to be attentive to their wellbeing and maintain a healthy rhythm of spiritual nourishment.

**Support and Personal Formation:**

All reviewers will be offered annual training (half day) as well undertaking a one-to-one review with the Director of Mission and Ministry each year and participating in an annual team meeting.

**Financial Details:**

This is not a paid post within the Diocese.

However, travel and reasonable expenses that are incurred as part of the role of MDR reviewer will be covered through the Mission and Ministry Team budget. Expenses should be claimed through the completion of an expenses claim form.

**Safeguarding:**

We expect all MDR Reviewers to work within the National and Diocesan Safeguarding Policies and Procedures and to undertake any safeguarding training that is considered appropriate, in order for them to carry out the role to which they have been appointed.

**Equity, Diversity and Inclusion:**

As a Diocese, we are committed to embracing diversity and promoting equality and inclusion. All MDR Reviewers are expected to support this commitment to promote equality, in line with the equality and diversity policy.

*Date for Review: January 2027*